

APPROPRIATIONS COMMITTEE

Meeting Minutes

For the Meeting Held On January 23, 2014

Meeting Time : 6:30 pm

Location : Council on Aging – Media Room

Address : 328 North Main Street, East Longmeadow, MA

Meeting Posted On: **Day:** Tuesday **Date:** 1 / 14 / 2014

(48 hrs required)

Is Meeting Being Recorded by Digital Recorder: Yes ☒ No ☐

The Minutes of this Meeting are being taken by: Marge Larocca

Committee Members: (check if attended)

Russ Denver	✓	Eric Madison	✓	James Broderick	✓	James Walsh	✓
Dawn Starks	✓	Rocco Carabetta	✓	Sam Pizzanelli	✓	Tom Caliento	✓

Attendees: Robyn Macdonald, Michael Carabetta, Ralph Page, Don Maki, James Sheils, Marge Larocca, Peter Punderson.

Did the Chair release any prior Executive Session Minutes?

Yes		No	x
-----	--	----	---

Dates of Executive Session Released :

TOPIC / MATTER #1

Budget Review – Planning Board

Summary of Matter Discussed :

- The Chairman opened the meeting and Ms. Starks, (*AC liaison to the Planning Board*), introduced the members of the Planning Board. The Director of Planning gave a description about the reductions that have been made to the Planning Department's expense budget over the years. She spoke about the difficulty of being able to cover expenses for the department, and about items that have been cut from the budget. She noted that the costs for expenses and salaries for Planning Board, Zoning Board and the Conservation Commission all come out of the Planning Board's Budget.
- Mr. Page spoke about the amounts of revenue for special permits increasing, which then goes into the General Fund and also about the need for funding for training. Discussion followed about funding the needs of Planning, Zoning & Conservation.

Documents or Exhibits for this Matter:

- None

Votes Taken Under this Matter :

- None

TOPIC / MATTER #2

FY15 Budget Packages

Summary of Matter Discussed :

- The Town Accountant distributed the FY15 Budget Packages to the committee members, and the updated budget calendar was also distributed. Discussion followed about the budgets for Retirement, Health, Workers' Comp., Liability, Operations and Celebrations. Discussion followed about reducing insurance costs.

Documents or Exhibits for this Matter:

- FY15 Department Budgets, Appropriations Committee-FY15 Budget Calendar

Votes Taken Under this Matter :

- None

TOPIC / MATTER #3

FY15 Sources & Uses Projections

Summary of Matter Discussed :

- The Town Accountant distributed the FY15 Sources & Uses Projections and gave a description of the information. Discussion followed about adding or adjusting the amounts of some of the projections.
- Mr. Madison gave a description of the status of possible capital planning projects and when they might be expected to show up on the capital plan.

Documents or Exhibits for this Matter:

- FY15 Sources & Uses Projections

Votes Taken Under this Matter :

- None

TOPIC / MATTER #4

Meeting Minutes – January 16, 2014

Summary of Matter Discussed :

- The Appropriations Committee Meeting Minutes of January 16, 2014 were reviewed.
- A motion was made to approve the Meeting Minutes January 16, 2014. The motion was seconded and all were in favor.

Documents or Exhibits for this Matter:

- Appropriations Committee Meeting Minutes of January 16, 2014

Votes Taken Under this Matter :

- A motion was made to approve the Meeting Minutes of January 16, 2014. The motion was seconded and all were in favor.

8:18 PM: Motion to Adjourn

Next Meeting: January 30, 2014 – 6:30PM – Council on Aging – Conference Room